



Thursday 24<sup>th</sup> November 2022

## **SEND Review – Monday 5<sup>th</sup> December 2022**

### **All Year Groups**

Dear Parents/Carers,

It is an expectation within the Special Educational Needs and Disability (SEND) Code of Practice, that school meet with the parents of pupils' receiving SEN support, at least once a term to discuss their child's progress and provision.

At Farnborough Spencer Academy, we provide an opportunity for parents to meet with a member of our SEN support team 6 times in the academic year, including our Parent Progress Evenings for each year group, led by our Heads of Year.

The next SEND Review will take place on **Monday 5<sup>th</sup> December 2022 between 3.15pm and 6.00pm in Trent House, on the Farnborough Academy site.**

During this meeting we will:

- Set clear outcomes
- Review the pupil's progress towards the outcomes
- Discuss activities and support that will help the pupil to achieve the outcomes
- Identify the responsibilities of the school, the parents/carers and the pupil

**This is a drop- in session, so no appointment is necessary.**

For parents who are unable to attend in person, you may book an appointment for a virtual meeting on the 5<sup>th</sup> December 2022 instead, which will be held over Microsoft Teams. These appointments are bookable via Synergy.

Please note that it is not possible for us to conduct reviews outside of these times, unless your child has complex Special Educational Needs or there is a significant change to your child's needs.

Below are the dates for the future SEND review meetings for your information.

Monday 21<sup>st</sup> March 2023

Monday 15<sup>th</sup> May 2023

Monday 11<sup>th</sup> June 2023

We are looking forward to seeing you on 5<sup>th</sup> December.

Yours sincerely



Mrs Helen Foulger  
Associate Assistant Principal/ SENCO

